



**AGENDA
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
SEPTEMBER 13, 2016, 5:00 PM
TOWN HALL HERITAGE ROOM**

- 1. CALL TO ORDER OF SPECIAL MEETING** (Mayor Kwasi Fraser)
- 2. INTERVIEWS FOR APPOINTMENTS TO COMMITTEES, COMMISSIONS AND BOARDS**
- 3. CLOSED MEETING*** (pgs. 25-26)
The purpose of the closed meeting is to discuss applicants for appointments to committee, commissions and boards.
- 4. ADJOURNMENT**

*Roll call vote

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

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Hays, Diana

From: noreply@civicplus.com
Sent: Thursday, September 01, 2016 11:58 AM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

I understand

Full Name: William Patrick Giglio
Home Phone #: 540-338-7536 Cell: 540-247-5280 Work: 703-737-8563
Street Address: 405 Dresden Court, Purcellville VA 20132
Mailing Address: SAA
Email Address: patrick.giglio@aol.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

- Board of Architectural Review
- Board of Zoning Appeals
- Committee on the Environment
- Purcellville Arts Council
- Economic Development Advisory Committee
- Parks and Recreation Advisory Board
- Planning Commission
- Town Council (when vacancy occurs)
- Tree and Beautification Commission

Please check any of these areas of special interest which may apply to you:

- Environment
- Public Services
- Architecture
- Utilities
- Transportation
- Land Use
- Real Estate
- Finance
- Preservation
- Other

If you chose Other, please explain:

Please attach a letter or resume (PDF or Word documents only) describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume
Attach Letter of Interest

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

Pat Giglio
405 Dresden Court
Purcellville, Virginia 20132
(540) 338-7536 (H)

OBJECTIVE: A position on the Purcellville Architectural Review Board.

WORK EXPERIENCE:

**Loudoun County, Department of Planning, Community Planning Division
February 2002-Present**

Planner III (promoted from Planner II)

Land use planner in one of the fastest-growing County's in Virginia. Assist in the development of environmental documents, strategic area plans and revisions/amendments to policies of the Revised General Plan. Review, evaluate and process legislative land development applications applying the County's Zoning Ordinances and Plan policies. Prepare written referrals and oral presentations for the Planning Commission and Board of Supervisors. Facilitate community meetings and public outreach programs related to development applications and planning initiatives. Provide technical support to Historic District Review Committee, Planning Staff, Parks and Recreation and other County agencies on all issues pertaining to architectural history and historic resources. Member of County's Way Finding Committee, responsible for designing and developing a signage system to aid visitors and residents while traveling in the County.

**Loudoun County, Department of Building & Development, Zoning Administration
July 2001-February 2002**

Planner I

Review and process zoning applications for commercial and residential development projects applying the County's Zoning Ordinances. Analyze, interpret and administer the County's Zoning Ordinances on an individual case basis for the issuance of permits. Research pertinent documents including site plans, approved land development applications, proffer requirements, etc. related to zoning. Work collectively with other staff members in interpretation and application of Zoning Ordinances. Provide customer service and relevant information to zoning applicants.

Lantz Construction of Winchester- February 2000- July 2001

Project Manager

Manage and administer adaptive reuse and commercial construction projects in excess of 2.5 million dollars. Initiate permitting process, conduct project buyout, write subcontracts and purchase orders, develop and update construction schedules, maintain tracking documents, and conduct bi-weekly project meetings. Create monthly bills and review subcontractor invoices. Responsible for overall project, coordinating activities with owners, engineers, architects, subcontractors, job superintendents and County personnel. Direct the general project to ensure quality control and that work is being performed in an efficient manner. Proven record of on-time and on-budget projects.

R. Christopher Goodwin & Associates, Inc. - September 1993- January 2000

Preservation Planner/Architectural Historian

Conduct a wide range of historic preservation projects including archeological and architectural investigative research, intensive architectural survey and documentation, preservation tax credit applications, impact assessment studies, historic and conservation easements, and comprehensive preservation planning documents. Thorough knowledge of federal and state laws, regulations, guidelines, and procedures related to historic resources and the environment (Sec. 106, NAGPRA, NEPA, etc.). Conduct public meetings coordinating with federal, state, county and local officials. Prepare substantive documents, publications, correspondence, briefs, and technical reports. Manage, allocate, and appropriate project funding. Provide staff directives and training.

Pat Giglio
405 Dresden Court
Purcellville, Virginia 20132
(540) 338-7536 (H)

Self-Employed- 1992-1993

Architectural Consultant

Performed building inspections, condition assessment reports, and recommendations of appropriate preservation treatments for the restoration and rehabilitation of historic properties in downtown Savannah, Georgia. Construction supervisor of a small crew and subcontractors. Intermediary between clients and historic review board.

Tidewater Restoration- 1991

Architectural Conservator

Specialized in the interior and exterior restoration of eighteenth and nineteenth century museum properties in the Mid-Atlantic States. Work included Mount Vernon Boat House and Octagon House, Washington D.C.. Gained hands-on experience and familiarity with early American building techniques and technology.

Kenmore Museum- 1988-1990

Archeological Crew Chief

Conducted and directed intensive Phase III archeological investigation of eighteenth century plantation site. Familiarity with archeological procedures and methodology. Specialized in the identification and classification of eighteenth and nineteenth century artifacts. Extensive on-site interpretation and public outreach program.

EDUCATION:

Savannah College of Art and Design - Savannah, Georgia

Master of Fine Arts in Historic Preservation 1993

Mary Washington College- Fredericksburg, Virginia

Bachelor of Arts in History 1990

SKILLS:

COMPUTER: Access, Excel, Word, Page Maker, PhotoShop, PowerPoint, SureTrak, introductory GIS

RESEARCH: Deed research, primary and secondary source archival research, Internet

Writing samples and references available upon request.

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Hays, Diana

From: noreply@civicplus.com
Sent: Monday, July 11, 2016 2:29 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.*

I understand

Full Name: Beth Goldsmith
Home Phone #: 540 338-3951 Cell: 703 975 2805 Work: 703 975 2805
Street Address: 301 West School Street Purcellville VA, 20132
Mailing Address: 301 West School Street Purcellville VA, 20132
Email Address: beth@bethgoldsminc.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Please attach a letter or resume (PDF or Word documents only) describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume

Attach Letter of Interest

2016.pages.zip

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

To: Purcellville Town Council
From: Beth Goldsmith
Date: July 11, 2016
Re: Letter of Interest for Board of Architectural
Review for the Town of Purcellville.



BETH GOLDSMITH

Creative Works Inc.
301 West School Street
Purcellville, VA. 20301132
(703) 975-2805
beth@bethgoldsmithinc.com

Dear Members of the Purcellville Town Council,

My name is Beth Goldsmith. I am writing this letter to express my deep and enthusiastic interest to serve on the Board of Architectural Review for the Town of Purcellville.

As a Purcellville resident of eleven years and the owner of the successful interior design and faux finishing firm formed nineteen years ago, I feel a strong bond and responsibility to our town both personally and professionally.

I moved to Purcellville when my daughter Flannery was just six months old. I tell you this because my daughter is why I relocated to Purcellville. In 2005, my husband and I purchased an almost 1,500 square foot historic home with one bathroom, no central air conditioning, and hardwood floors through which you could see the basement lights. In short, a fixer upper.

This architecturally good boned structure was more than just an old house to me. This fixer upper was to become a beautiful home, a home in the heart of a wonderful town where my daughter could grow up in a neighborhood being able to walk across the street to Loudoun Valley Community Center, walk to Emerick Elementary School, and visit other places like Fireman's Field, the Library, and Twigs just to name a few. My historic home has grown to almost 3,000 square feet as a result of two additions. I designed both additions to meld with the original spirit of the house, ensuring the new construction does not look out of place with the other older homes in my neighborhood.

In addition to the town's wonderful architecture, history, education, entertainment, and shopping, The town of Purcellville and its people have offered so much to provide a rich life for me and my family. My daughter Flannery (along with her tight circle of peers that she has grown up with since preschool), is now eleven and a half and entering sixth grade at Blue Ridge Middle School in the Fall. I couldn't be more proud of Flannery's educational accomplishments as a result of the local support provided by the town's Loudoun County Schools and Parks and Recreations programs.

Continued on page 2

To: Purcellville Town Council
From: Beth Goldsmith
Date: July 11, 2016
Re: Letter of Interest for Board of Architectural
Review for the Town of Purcellville Continued



I love this town that I call home, and couldn't imagine living any place else. It is my wish to give back to the town for all that it has given me in the form of service on the Board of Architectural Review for the Town of Purcellville.

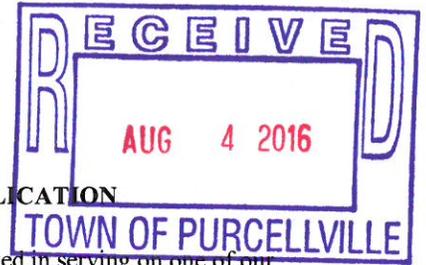
I believe that with my experience as a vetted interior designer working with both commercial and residential clients in new and old structures, along with my eleven year ties to Purcellville's businesses and residents, makes me the perfect candidate to serve on the Board of Architectural Review for the Town of Purcellville. Last week I received the news I was voted "Favorite Interior Designer" in Loudoun Now's most recent poll. My winning design talents and love for historic architecture will be of great assistance in the enhancement of Purcellville's aesthetics, through architecturally appropriate design and planning for the town.

Thank you for your consideration to serve on the Board of Architectural Review for the Town of Purcellville. I look forward to your response regarding appointment of the position.

Regards,

Beth Goldsmith

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APPOINTED COMMITTEES, COMMISSIONS & BOARDS APPLICATION

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed committees, commissions or boards. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

Full Name: Casey Lee Chapman
 Phone #: Home: N/A. Cell: 540-454-7775 Work: 540-338-2980
 Street Address: 601 W. Main St. Purcellville, VA 20132
 Mailing Address: SAME
 Email Address: Casey@CaseCo.net

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment.

- Board of Architectural Review
- Board of Zoning Appeals
- Committee on the Environment
- Economic Development Advisory Committee
- Parks and Recreation Advisory Committee
- Planning Commission
- Purcellville Arts Council
- Town Council (when vacancy occurs)
- Tree and Beautification Commission

Does the applicant have a financial interest in or is the applicant related to anyone with a financial interest in any matter that is either pending before the committee, commission or board or is likely to come before the committee, commission or board? If yes, please describe the nature of the interest:

Yes. Family members who own real estate in town. Development

Please check any of these areas of special interest which may apply to you:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Environment | <input checked="" type="checkbox"/> Land Use |
| <input checked="" type="checkbox"/> Public Services | <input checked="" type="checkbox"/> Real Estate |
| <input checked="" type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Finance |
| <input checked="" type="checkbox"/> Utilities | <input checked="" type="checkbox"/> Preservation |
| <input checked="" type="checkbox"/> Transportation | <input type="checkbox"/> Other <input type="text"/> |

Please attach a letter and/or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

I understand the information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.

For additional information, please contact:

Diana Hays, Town Clerk

dhays@purcellvilleva.gov

540-751-2334

6/18/2015

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Hays, Diana

From: noreply@civicplus.com
Sent: Sunday, May 31, 2015 4:56 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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Appointed Committees, Commissions & Boards Application

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[X] I understand

Full Name: Daniel E Shaughnessy
Home Phone #: 540 751 0853 Cell: xxx xxx xxxx Work: 540 7510853
Street Address: 407 Dresden Court Purcellville, VA 20132
Mailing Address: 407 Dresden Court Purcellville, VA 20132
Email Address: des@tcrserv.com

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

- Board of Architectural Review
- Board of Zoning Appeals
- Committee on the Environment
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- Utilities
- Transportation
- Land Use
- Real Estate
- Finance
- Preservation
- Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume DS Resume.doc
Attach Letter of Interest

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

<http://purcellvilleva.gov/Admin/FormHistory.aspx?SID=144>

The following form was submitted via your website: Appointed Committees, Commissions & Boards

Daniel E. Shaughnessy

Mr. Shaughnessy is currently the President and CEO of Purcellville, VA-based TCR Services, Inc. Originally established in Arlington, VA in 1983, TCR provides technical, consulting and representation services to non-profit and corporate clients. Services include assisting clients with Federal regulatory requirements, interpretation and research of Federal administrative and legal procedures, fundraising and proposal preparation, and on-site management support for overseas emergency and established program activities.

Mr. Shaughnessy has extensive experience in international economic development and related domestic trade and business matters. His career has included a Presidential appointment, CEO of an international non-profit organization, leadership of business trade associations, executive positions in the US Agency for International Development, the State Department, the US Department of Agriculture, and staff assignments in the US Senate. Mr. Shaughnessy has also served on international trade and United Nations delegations.

Career Highlights

During his eight year tenure as CEO of Project Concern International (PCI), a worldwide non-profit health and economic development organization based in San Diego, CA, Mr. Shaughnessy accomplished over a fourfold growth in PCI programs in Africa, Asia and Latin America. PCI programs were valued at over \$30 million with worldwide staffing and financial management requirements.

Mr. Shaughnessy was also Executive Director of the bipartisan Presidential Commission on World Hunger. He directed the commission's activities and its report to the President and Congress. In USAID, Mr. Shaughnessy directed US Government overseas emergency and developmental food assistance activities. In the US Department of Agriculture, he also directed food and commercial export credit programs. During his 18 year government tenure, Mr. Shaughnessy achieved career status in the Civil Service, the Foreign Service and was a Level Five Charter Member of the Senior Executive Service.

As a Trade Association executive, Mr. Shaughnessy assisted members with reviews of Federal regulatory and administrative decisions dealing with food and drug, maritime, food processing and export procedures. He also represented association interests with the US Congress.

Mr. Shaughnessy has been active in community affairs and has public speaking and publications experience. He serves on non-profit boards and is currently President of his homeowners association. A graduate of John Carroll University in Cleveland, Mr. Shaughnessy also attended Boston College Law School and earned a master's degree in government administration from George Washington University in Washington, D.C. He is a recipient of USAID's highest award, the Distinguished Honor Award.

May 31, 2015
407 Dresden Court
Purcellville, VA 20132

RE: BZA Application

To the Purcellville Town Council:

I understand that there is a vacancy on the Board of Zoning Appeals. If it would be helpful, I would like to volunteer to be a member of that Board.

My wife and I have been residents of Purcellville for nearly 13 years. We live in the Catoctin Meadows subdivision, where I have served on our Homeowners Association for much of that time, and as President over the past four years.

I understand that the function of the BZA is to hear and decide on requests for variances from the Town's zoning regulations and appeals of administrative determinations made by Town officials, as well as deciding on special exception permits. While I am not an expert on zoning, I am generally familiar with zoning processes and rationale. However, I have had considerable experience over the years (please see my enclosed resume) in researching, reviewing and advising on regulatory provisions and administrative decisions.

Also, as President of the CMHOA, I have had the opportunity to follow the Town's growth and related land use activities. My impression has been that Town planning has been generally sound and that while issues arise, there are forums and procedures to deal with them.

In the interests of full disclosure, I want to add that as President of our HOA, and representing our HOA, I testified before the Planning Commission in opposition to the Catoctin Creek Town Center (our concerns focused on traffic congestion and the close proximity of the proposed entertainment center to the high school). I also wrote to the Town Council on the matter of the BAR recommendations for the Vineyard Square project, requesting that the BAR recommendations be accepted. That was not the case, and we have accepted the Council's decision. Those have been the only land use matters in which I have been involved.

Again, if it will be helpful, I would be happy to serve. I believe I can bring good judgement, an impartial approach and relevant experience to the functions of the BZA.

Thank you,

Daniel E Shaughnessy

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Hays, Diana

From: noreply@civicplus.com
Sent: Tuesday, August 30, 2016 10:32 AM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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Appointed Committees, Commissions & Boards Application

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I understand

Full Name: James F Gloeckner
Home Phone #: Cell: 7039997953 Work:
Street Address: 131 S. Orchard Dr
Mailing Address: Purcellville
Email Address: jgloeckner@bbbarch.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

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Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume
Attach Letter of Interest

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View any uploaded files by [signing in](#) and then proceeding to the link below:

Jim Gloeckner, AIA

Senior Project Manager / QA/QC
Manager

Total years of Experience: 31

Years with BBB:

2 (9/2013 – present)

Education:

BArch, Virginia Polytechnic Institute & State
University, 1985

Registrations & Certifications:

American Institute of Architects #38531172

Registered Architect: VA (0401107988),
since 1991

Clearance: Secret Clearance

References:

Benjamin A. Lilly, PE
Senior Vice President
Director of Embassy Programs
H&A Architects & Engineers
4880 Sadler Road, Suite 300
Glen Allen, VA 23060
804.521.7048

David A. Daileda, FAIA
Senior Project Manager-Aviation
LEO A DALY
Tenth Floor, 1201 Connecticut Ave., NW,
Washington, DC 20036-2683
202.955.9141 | DADaileda@leoadaly.com

Dan Piper, AIA, CSI
Principal
The Preston Partnership, LLC
Tysons Corporate Center
8245 Boone Boulevard, Suite 320
Vienna, VA 22182
571.405.2700

Phil Wade
Morris Wade Associates
425 North Lincoln Street
Hinsdale, IL 60521
630.920.8310 | philwade@morris-wade.com

John Nicolay
Vice President, Program/Construction Mgt.
Louis Berger
1250 23rd Street, NW
Washington, DC 20037
202.303.2708 | jnicolay@louisberger.com

Jim Gloeckner is a licensed architect with over 30 years of experience in program and project management, architectural programming, planning, design, production of construction documents and construction administration involving a variety of building types working with various US Government agencies including the Department of State's Bureau of Overseas Building Operations. As BBB's QA/QC Manager, Jim is responsible for ensuring that the Quality Control Plan is properly implemented and followed.

EXPERIENCE WITH BEYER BLINDER BELLE

US Department of State, Bureau of Overseas Buildings Operations (DOS/OBO) Term Contract, *Worldwide*

Project Manager for this term contract featuring work of various project types at US Embassies worldwide including compound security design and upgrades; development of risk assessment reports comprised of risk identification/assessment, risk management/mitigation plans for both operational & physical planning security practices, and blast/progressive collapse; new Marine Guard Security Residences (MSGR) and MSGR expansions; adaptive reuse/renovations of existing and historic buildings; site and space programming; project development studies; lease fit-outs; swing space planning; cost estimates; building conditions assessments; historic structure reports; cultural landscape studies; developing design-build RFP bridging documents; and complete design and construction documentation.

US Department of State, US Embassy, *Manila, Philippines*

Project Manager. The intent of the HSR was to identify original and lost design; describe the current conditions including deterioration and causes; and propose treatments to maintain its historic character. In addition to the HSR, BBB evaluated all Physical Security systems at the Post and develop solutions to all physical security deficiencies including perimeter wall options and entrance pavilions at the two U.S. Embassy campuses in Manila. The Chancery building on the main campus is historically significant to the local Philippine government and is listed on the Secretary of State's Register of Culturally Significant Properties.

US Department of State, US Embassy, *Johannesburg South Africa*

Project Manager responsible for the concept design and bridging documents for a new residential project on the U.S. Embassy campus in Johannesburg. The new facility is designed against stringent security requirements and will blend harmoniously into the existing campus of diplomatic buildings.

US Department of State, US Embassy, *Belmopan, Belize*

Project Manager responsible for the schematic design for a new Marine Security Guard Headquarters on the U.S. Embassy campus in Belize. The new facility is designed against stringent security requirements and will blend harmoniously into the existing campus of diplomatic buildings.

US Department of State, US Embassy, *Dhaka Bangladesh*

Project Manager responsible for the concept design of a new American Recreational Facility on the existing service compound in Dhaka Bangladesh. The new complex of recreational facilities is designed against stringent security requirements and will blend harmoniously into the existing campus of diplomatic buildings.

US Department of State, US Embassy *Prague, Czech Republic*

Project Manager responsible for the Historic Structure Report and Accessibility Study at the Schoernborn Palace, which also functions as the U.S. Chancery in Prague. The existing building and garden is an amalgamation of five medieval residences that were acquired by the U.S. Government and converted over time into the Chancery. The building and gardens are historically significant to the local Prague government and listed on the Secretary of State's Register of Culturally Significant Properties.

US Department of State, US Embassy *Rome, Italy*

Project Manager for the Historic Structure Report for the US Embassy in Rome, a complex that consists of four historically significant buildings. The grounds and surrounding area were once owned by Julius Caesar and today, existing buildings and features date back to the 1st century AD. The embassy also hosts the most impressive collection of art within the US State Department, including 160 pieces of sculpture, paintings and mural, many of which date to Antiquity. The embassy is dense and politically complex, hosting the US Ambassadors to the Holy See, the US Ambassador to Italy, and the US Mission to the UN Agencies in Rome. The buildings are historically significant to the local government and are listed on the Secretary of State's Register of Culturally Significant Properties.

US Department of State, US Embassy *Belo Horizonte, Minas Gerais, Brazil*

Project Manager for development support and landscape architecture for a Lease Fit-Out (LFO) project to facilitate a new US Consulate in Belo Horizonte, Brazil.

US Department of State, US Embassy *Bamako, Mali*

Project Manager for project development support for a Marine Security Guard Residence (MSGR) expansion and new office building interior renovations in Bamako, Mali.

US Department of State, US Embassy *Pretoria, South Africa*

Project Manager for the design and bridging documents for a Compound Security Upgrade at Pretoria, South Africa.

US Department of State, US Embassy *Bern, Switzerland*

Project Manager for project development, survey, investigations, data collection, analysis, conceptual design, and drawings for a Compound Security Upgrade (CSU) in Bern, Switzerland.

US Department of State, US Embassy *Beijing, China*

Project Manager for development of an Initial Planning Study for the ErBan Phase 3 Re-occupancy, on the ErBan Compound in Beijing, China.

US Department of State, US Embassy Tokyo, Japan

Project Manager for development of a Historic Structures and Landscape Report (HSLR) Historic Structures Report and Cultural Landscape Report (CLR) for the Chief of Mission Residence and Garden in Tokyo, Japan.

PREVIOUS EMPLOYMENT HISTORY

The Louis Berger Group, Inc—January 2004-May 2013; Program Director, Architecture. Program Manager US Department of State/Overseas Buildings Operations, US Army Corps of Engineers—Middle East District & Baltimore District Contracts.

Kling Stubbins (formerly Kling)—May 2001-Dec 2003; Project Manger US Department of State/Overseas Buildings Operations IDIQ contract

AECOM (formerly DMJM)—Sept 1999-May 2001; Project Manager US Army Corps of Engineers-Baltimore District for Pentagon Renovation Program

US Army Corps of Engineers-Transatlantic Programs Center—June 1992-Aug 1999; Project Architect, Technical Design Manager

Selected Department of State/Overseas Buildings Operations Experience.

Program Manager for IDIQ contracts, managed planning and programming projects, PM for Design-Build and Design-Bid-Build projects and many other A/E services since 2000

- **U.S. Department of State, Office of Overseas Buildings Operations (DOS/OBO), New Embassy Compound (NEC) Belgrade, Serbia.** Program manager for a Design—Build contract to design and construct the \$122 million New Embassy Compound. Proposal Capture Manager responsible for risk assessment, technical design approach and bid process for the two part solicitation leading to award of the project. Managed project from award, design and construction through substantial completion (March 2013).
- **U.S. Department of State, Office of Overseas Buildings Operations (DOS/OBO) Worldwide A/E Services IDIQ Contracts.** Program Manager for both Berger (2004-2013) and Kling (2001- 2003) responsible for preparing task order proposals, negotiating fees and managing task orders. These contracts supported several divisions within OBO from the programming and design branches, to construction commissioning and facility management.
- **DOS/OBO Worldwide A/E Services IDIQ, Baghdad NEC, Iraq.** Program manager for all efforts pertaining to the programming and development of the New Embassy Compound. The \$592 million NEC program required an extremely aggressive design schedule to resolve all programming and design issues in completion of a 100% Design-Bid-Build tender package and three Design-Build RFP packages in 5 months. 2005
- **DOS/OBO Worldwide A/E Services IDIQ Program/project manager. Planning and Programming Projects.** Managed and led planning and programming projects at several locations for New Embassy Compounds and existing Embassy and Consulate Posts. Led project teams, traveled and executed all deliverables for the following Embassy Posts: Kabul, Afghanistan; Riga, Latvia; Jakarta, Indonesia; Barcelona, Spain; Maputo, Mozambique; Bamako, Mali; Athens, Greece; Tirana, Albania, Tblisi, Georgia; Tashkent, Uzbekistan.
Managed and coordinated project teams and deliverables for Jeddah, KSA; Kingston, Jamaica; Alamy, Kazakhstan; Taipei, Taiwan; Pretoria, South Africa.

- **U.S. Department of State, Office of Overseas Buildings Operations (DOS/OBO) Worldwide Design—Build Services IDIQ. Program Manager.** Proposal Capture manager wrote technical design approach and negotiated fees for design services.
- **DOS OBO D/B IDIQ, Baghdad Master Plan Implementation for Prosperity, Baghdad, Iraq.** Project Manager. 100% design documentation to upgrade existing infrastructure and provide new perimeter security upgrades and facility renovations at two separate compounds in Baghdad. 2012
- **DOS/OBO, Afghanistan Reconstruction Group (ARG) Compound, Kabul, Afghanistan.** Technical program manager for a Design Build Contract of a \$31 million temporary compound. This design-build project involved master planning, programming, and design and construction of a self-sustaining eight acre compound housing 200 persons, according to DOS physical security standards, in 120 days.. Designed and managed three upgrades expansions/renovations to compound. **The project received the American Council of Engineering Companies (ACEC) National Design Excellence award in 2005.** 2004-2009

Selected US Army Corps Of Engineers Experience.

- **U.S. Army Corps of Engineers Baltimore District, Indefinite Delivery Contract for Architect/Engineer Services in Support of Base Realignment and Closure 2005 (2009-2014)**
 - **USACE, Pentagon Secure Access Lane and Remote Screening Facility, Arlington, Virginia.** Program manager of a new \$5.4 million screening facility for vehicles making deliveries to the Pentagon. Prepared and negotiated the project fee, managed design team to complete design and construction documents. 2011-2013
 - **USACE, Pentagon Metro Entrance Facility/Corridor 8 Entrance Facility RFP, Arlington, Virginia.** Program manager for development of a D/B RFP for permanent Metro Entrance & Corridor 8 Entrance Facilities at the Pentagon in Arlington, Virginia
 - **U.S. Army Corps of Engineers Middle East District (USACE-TAD), Indefinite Delivery Contract for Architect/Engineer & CM Support Services.** Proposal Capture manager for successful award of \$240M IDIQ contract. Responsible for technical responses and fee negotiations for all task orders.
 - **USACE-TAD IDIQ, Director General for Intelligence & Security (DGIS), Phase II Baghdad, Iraq. Program Manager.** Planned and programmed Phase II facilities and managed 100 percent design development and construction documentation of the campus. Phase II scope of work consists of seven (7) main facility types, support structures and bid alternates ranging from new Housing Barracks, Office Buildings, Medical Clinic, Dining Facilities and compound access control entry points. 2011
 - **USACE-TAD IDIQ, Counternarcotics Planning Charrettes and Design/Build RFPs Multiple Locations, Central Asian Districts.** Program/project manager for development and production of 1391 Reports, in country design charrettes and Design-Build RFPs. Led a multi-disciplinary design team to Uzbekistan, and organized the teams for several trips to several other Central Asian countries, to conduct site surveys and facility condition assessments, programming and design charrettes with project stakeholders while in-country. 2011
 - **USACE-TAD IDIQ, Zurbatiyah Port of Entry Design/Build RFP, Zurbatiyah, Iraq.** Program manager. Organized the multi-disciplinary design team, conducted for the USACE under a Foreign Military Sales case (IQ-B-HAT the Iraq Ministry of Interior) involved preparing a RFP to design and construct a new Point of Entry (POE) complex at the Iraq/Iran border. Size: 420,000 SF; Cost: \$57M
 - **USACE-TAD IDIQ, USFOR-A/Afghanistan Standard Designs for Ministry of Education Kabul, Afghanistan. Program/Project Manager. Design—Build RFP.** Served as the project

manager responsible for effectively managing and supervising all related activities associated with project reviews, corrected designs and RFP development for 16, 20, 24, 30 and 40 classroom school buildings based on existing Ministry of Education standard designs. March 2011

- **USACE-TAD IDIQ, ANA Garrison, Gamberi Hospital, Gamberi, Afghanistan. Project Manager.** Managed multi-disciplined team to complete program, planning and 100% design documents for a 110,000 sqft Facility in 120 days. 2010

Other Project Experience

- **DOS/OBO Worldwide A/E Services IDIQ Program/project manager. *Physical Security Upgrade, Barcelona, Spain Consulate.*** Led Physical Security assessment team to design upgrade to existing CAC facility and renovations for Post One. Completed Physical Security Assessment, Initial Planning Study, Engineering Feasibility Study and Construction Environment Profile.
- **DOS/OBO Design-Build Project Baghdad East End Man Camp, Baghdad, Iraq. Project Manager** on a design build project for new perimeter security design and Service CAC at an existing compound.
- **U.S. Agency for International Development (USAID), Sudan Infrastructure Services Program (SISP) IDIQ, Juba, South Sudan.** Design Program manager for the design and development of several facilities at two USAID compounds in Juba, South Sudan. The facilities included a new two-story office extension to an existing office building, safe haven, medical clinic, pedestrian access control entry point, kitchen/dining facility, and renovation, including seismic upgrades, to an existing office building. 2011-2013
- **USAID/SISP Task Order 10 - Design and Construction Management of the USAID Compound El Fashir, Northern Darfur.** Program Manager for design and construction of a secure self-contained compound for USAID in El Fashir, Northern Darfur, Sudan. 2009-2011
- **DOS/OBO Worldwide A/E Services IDIQ Program/project manager. *Building Automation Systems Support Specialist (BASS).*** Coordinated several BASS studies for the OBO's Facility Management Branch at existing Embassy Posts. Effort supported the following locations: Kingston, Jamaica; Bamako, Mali; Sofia, Bulgaria; Yaoundé, Cameroon; Tbilisi, Georgia, Bridgetown, Barbados; Kathmandu, Nepal; Rangoon, Burma; Kigali, Rwanda and Abuja, Nigeria.
- **DOS/OBO Worldwide A/E Services IDIQ Program manager. *Comprehensive Maintenance Plans (CMP).*** Organized CMPs—Development and Implementation of Maintenance plans at several Embassy locations. Coordinated project teams to travel to several Embassy sites to document all system components for database integration, O&M manual updates and training for the Facility Management Branch at OBO.
- **DOS/OBO Worldwide A/E Services IDIQ Program manager. *Operations & Maintenance Library.*** Managed Specialty Consultant in support of OBO/PE/CC/TSB developing a prototypical Maintenance Library (Part I) for the SED Program. The Maintenance library consists of a Maintenance Plan, Instruction, Operations & Maintenance (O&M) Manuals, and produced a Materials for Repair & Operations Plan (MRO) for all building systems, controls and equipment.
- **Monroe County Justice Center, Sparta, Wisconsin.** Project Manager for new Jail and Justice Center in Downtown Sparta adjacent to the 1895 Historic Courthouse. Project manager through Schematic Design. 2013
- **National Park Service (NPS) Nationwide IDIQ, LAME Historic Warehouse Renovation, Boulder City, Nevada. Project Manager** for facility condition assessment and seismic upgrades, design and construction documents of a historic warehouse built to support construction of the Hoover Dam. 2012
- **NPS Nationwide IDIQ, Willow Beach Entry Station, Willow Beach Recreation Area, Nevada.**

Project Manager for design and construction administration of a new entry station to the Willow Beach Recreation Area. 2012

- **NPS NCR IDIQ, Great Falls Visitor Center, Great Falls Virginia. Project Manager** for renovations of a historically significant Facility at Great Falls Park. 2011
- **USACE Europe District, Design Build Contract. MK Air Base, Constanta, Romania. Project Manager** for design and upgrades to existing and planned new facilities. 2008
- **USACE-TAD IDIQ, Various Value Engineering Studies.** Wrote technical proposals, negotiated fees and managed seven separate VE studies task order awards. Perimeter Security Upgrades, Kunduz, Afghanistan; Runway Upgrade, Camp Salerno, Afghanistan; Command and Control Facilities, Bagram Air Base, Afghanistan; FY10 Rotary Wing Apron and Taxiway, Dwyer, Afghanistan; Water Distribution Network, Shank, Afghanistan; Command and Control HQ, Kandahar, Afghanistan; Aviation Support Facility, Bagram Air Base, Afghanistan
- **General Services Administration (GSA) Nationwide Indefinite Delivery Indefinite Quantity (IDIQ) for Construction Management Services. Design QA/QC & architectural project manager.** Prepared a Project Development Study (PDS) for GSA for \$160 million in new construction to improve the functionality, operational capacity, and security of the Calexico Border Station; and a PDS for GSA for \$190 million in new construction to improve the functionality, operational capacity, and security of the Mariposa Port of Entry. 2009
- **GSA Nationwide Indefinite Delivery Indefinite Quantity (IDIQ) for Construction Management Services. Dunseith Inspection Facility Feasibility Study, Dunseith, North Dakota. Project manager.** Produced a feasibility study for the redevelopment of the Dunseith Inspection Facility on the U.S./Canadian border. 2009
- **Batavia Federal Detention Facility Master Plan Update, Batavia, New York. Program Manager** for project to produce a master plan update for the Batavia Federal Detention Facility. Development of options for renovation of existing administrative and medical areas; expansion of segregated housing, warehouse, and gatehouse facilities; and production of the updated master plan document. 2009
- **GSA /Food and Drug Administration (FDA) Headquarters Consolidation, White Oak, MD. Project Manager** for the Central Shared Use Facility (CSU) on campus. This project consisted of a phased, 2,330,000 square foot consolidated headquarters and laboratory campus. Services included architectural and engineering programming, master planning, demolition, and supporting studies. The CSU facility combines all the shared services of FDA, library and food service, training & conferencing, IT/data center, security, and employee and credit union offices. 2003
- **Pentagon Renovation Project, Department of Defense, VA. Project Manager.** Responsible for USACE IDIQ task order contracts. Planning and programming of all tenant fit outs for the DOD Agencies, technical design review for Remote Delivery Facility, Elevator/Escalator Commissioning, New Heliport Fire Station Renovation, Swing Space design and W1 Design Intent Documents. Responsible for coordinating revenue, invoicing and financial reporting to Joint Venture and home office. 1999-2001
- **MILCON Design and Construction, Administrative Support Unit, Manama, Bahrain.** Technical Design Manager and Project Architect of Naval Facilities for the 5th fleet. Responsible for installation upgrade, design and construction administration of quality of life facility, medical/dental facility, two transient Bachelors Quarters, security barracks, earth terminal satellite complex, and OPCON HQ center. Designer of all barracks and satellite communication facilities. Managed all aspects of design, schedules, man-hour estimates, interdisciplinary coordination and construction documents.. 1998
- **MILCON Design and Construction, ARCENT-KU Installation, Arifjan, Kuwait.** Technical Design Team Leader & Project Architect for \$300M New ARCENT-KU Installation. Responsible for master planning and programming, design team coordination of design team from program

conceptualization, design development, and construction documentation through to project tender. Managed and directed completion of the Bill of Quantities for project. Managed and coordinated documentation of an adjoining ammo depot utilizing Kuwaiti Ministry of Defense ammunition bunker designs, and worked extensively with the Kuwaiti Military Engineering Projects office coordinating international construction standards and methods compliance to US/DOD standards. 1996

MOTION TO RECESS THE REGULAR MEETING AND CONVENE A CLOSED MEETING

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to discuss and consider prospective candidates for appointments to committees, commissions and boards. The presence of the following individuals will reasonably aid the public body in its consideration of these appointments, and they are therefore requested to attend the closed meeting:

- 1) All Town Council members

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING

“I move that the Purcellville Town Council adopt Resolution 16-09-01 certifying the closed meeting of September 13, 2016.”

Mayor
Kwasi A. Fraser

Council
Chris Bledsoe
Ryan J. Cool
Kelli Grim
Karen Jimmerson
Douglass J. McCollum
Nedim Ogelman



Town Manager
Robert W. Lohr, Jr.
Assistant Town Manager
Daniel C. Davis

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TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

RESOLUTION NO. 16-09-01 PRESENTED: SEPTEMBER 13, 2016
ADOPTED: SEPTEMBER 13, 2016

A RESOLUTION: CERTIFYING THE CLOSED MEETING ON
SEPTEMBER 13, 2016

WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS _____ DAY OF _____ 2016.

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk