

Interim Town Manager
John A. Anzivino

Interim Town Attorney
Henry Cleaves Day

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
www.purcellvilleva.gov



Acting Chief of Police
Joseph Schroeck

Town Clerk
Diana Hays

Department Directors
Elizabeth Krens, Finance
Dale Lehnig, Interim Public Works
Patrick Sullivan, Community Development
Shannon Bohince, Information Technology
Hooper McCann, Administration

DATE: February 12, 2018

TO: Purcellville Town Council
Hank Day, Interim Town Attorney

FROM: Diana Hays, Town Clerk/Project Manager

SUBJECT: Notice of Town Council Special Meeting on February 16, 2018

This is to notify you that, in accordance with the Code of Virginia §15.2-1418, the Mayor has called a Special Meeting on Friday, February 16, 2018 at 8:00 AM at the Purcellville Train Station, 200 N. 21st Street, Purcellville.

The topics of discussion are those items listed on the agenda for the Special Meeting. A copy of the agenda is attached.

This page intentionally left blank



AGENDA
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
FEBRUARY 16, 2018, 8:00 AM
PURCELLVILLE TRAIN STATION, 200 N. 21ST STREET

- 1. CALL TO ORDER OF SPECIAL MEETING** (Mayor Fraser)

- 2. CLOSED MEETING***
The purpose of the closed meeting is to discuss, consider and interview prospective candidates for employment, specifically the Town Manager position.

- 3. ADJOURNMENT**

***Roll Call Votes**

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

This page intentionally left blank



STAFF REPORT
ACTION ITEM

Item #2

SUBJECT: Closed Meeting

DATE OF MEETING: February 16, 2018 Town Council Special Meeting

STAFF CONTACTS: Diana Hays, Town Clerk/Project Manager

SUMMARY and RECOMMENDATIONS:

Attached are the motions and resolution pertaining to the closed meeting.

ATTACHMENT(S):

1. Closed Meeting Motions
2. Resolution 18-02-03

This page intentionally left blank

MOTION TO RECESS THE SPECIAL MEETING AND CONVENE A CLOSED MEETING

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to discuss, consider and interview prospective candidates for employment, specifically the Town Manager position. The presence of the following individuals will reasonably aid the public body in its consideration, and are therefore requested to attend the closed meeting:

- 1) All Town Council members
- 2) John Anzivino, Interim Town Manager

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING

“I move that the Purcellville Town Council adopt Resolution 18-02-03 certifying the closed meeting of February 16, 2018.”

Mayor
 Kwasi A. Fraser

Council
 Chris Bledsoe
 Ryan J. Cool
 Theodore Greenly
 Karen Jimmerson
 Douglass J. McCollum
 Nedim Ogelman



221 S. Nursery Avenue
 Purcellville, VA 20132
 (540) 338-7421
 Fax: (540) 338-6205
 www.purcellvilleva.gov

TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

RESOLUTION NO. 18-02-03 PRESENTED: FEBRUARY 16, 2018
ADOPTED: _____

A RESOLUTION: CERTIFYING THE CLOSED MEETING ON FEBRUARY 16, 2018

WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member’s knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS _____ DAY OF _____, 2018.

 Kwasi A. Fraser, Mayor
 Town of Purcellville

ATTEST:

 Diana Hays, Clerk of Council