



**PLANNING COMMISSION  
JOINT WORK SESSION WITH TOWN COUNCIL  
AGENDA**

Town Hall Council Chambers  
September 8, 2016  
7:00 P.M.

- 1) **Call to Order** - Chairman Theresa Stein / Mayor Kwasi Fraser
- 2) **Staff Presentation on Comprehensive Plan Update**
- 3) **Discussion of Comprehensive Plan Update**
- 4) **Discussion of Planning Commission's Priority Work Items**
- 5) **Adjournment**

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USE OF ELECTRONIC DEVICES DURING MEETINGS For the comfort and consideration of others, all cellular phones must be turned off and cannot be used in the Council Chambers. Pagers must be set on silent or vibrate mode. This is requested because of potential interference with our recording devices and the transmittal of our hearing impaired broadcast.

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**STAFF REPORT**  
**WORK SESSION ITEM**

Item # 2

**SUBJECT:** Staff Presentation on Comprehensive Plan Update

**DATE OF MEETING:** September 8, 2016

**STAFF CONTACT:** Daniel Galindo, AICP – Senior Planner

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**SUMMARY:**

Town Staff will provide a preliminary, informational presentation to the Planning Commission and Town Council on the current status of the Comprehensive Plan Update. The presentation will generally summarize the first three rounds of public engagement, the results of the exercises completed by the public during each round, and the findings of research and analysis conducted by the Consultant Team and Town Staff. While much of the content of this presentation will be similar to what is ultimately presented during the public workshops scheduled for September 24<sup>th</sup> (10am and 2pm at the Carver Center) and September 29<sup>th</sup> (7pm at Town Hall), Staff will continue to make changes and improvements to the presentation in the weeks following the work session to tailor it for the general public.

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**STAFF REPORT**  
**WORK SESSION ITEM**

Item # 3

**SUBJECT:** Discussion of Comprehensive Plan Update

**DATE OF MEETING:** September 8, 2016

**STAFF CONTACT:** Daniel Galindo, AICP – Senior Planner

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**SUMMARY:**

The Planning Commission and Town Council will discuss the information presented during Staff's presentation, the upcoming public workshops in September, and the other remaining steps necessary to complete the Comprehensive Plan Update project.

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**STAFF REPORT**  
**WORK SESSION ITEM**

Item # 4

**SUBJECT:** Discussion of Planning Commission's Priority Work Items

**DATE OF MEETING:** September 8, 2016

**STAFF CONTACT:** Daniel Galindo, AICP – Senior Planner

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**SUMMARY:**

The Comprehensive Plan that will result from the ongoing Update process will serve as the basis for items ranging from Town budget decisions to community projects to future work on the new or amended ordinances that will be necessary to implement the Plan's goals. Because of this, it can be difficult to discuss the Comprehensive Plan Update without touching on these related matters. If needed, this agenda item provides an opportunity to talk about any of these related work items whether they are already a priority of the Planning Commission or will be in the future.