

MINUTES
BOARD OF ARCHITECTURAL REVIEW REGULAR MEETING
MAY 25, 2016, 7:30PM
TOWN HALL COUNCIL CHAMBERS

PRESENT: Pat Giglio, Chairman
Dan Piper, Vice Chairman
Mark Ippoliti, Board member
Jim Gloeckner, Board member

ABSENT: None

STAFF: Daniel Galindo, Senior Planner
Michele Snyder, Planning Associate

CALL TO ORDER:

Chairman Giglio called the Regular Meeting of the Board of Architectural Review to order at 7:30PM.

PUBLIC COMMENTS:

None

ACTION ITEMS – ADDITIONS, ALTERATIONS & DEMOLITIONS:

None

ACTION ITEMS – AMENDMENTS:

None

ACTION ITEMS - NEW CONSTRUCTION:

a) CDA16-13 – Matuszko Farm LLC Building

The applicant came forward and stated he would like permission to put up the building. Chairman Giglio stated the purpose of the BAR is to look at the design of the building, and the metal building being proposed is in keeping with the character of the industrial park. Further discussion took place about the colors and brick around the building as well as the location of air conditioning unit(s) and window size.

Chairman Giglio made a motion that the BAR approve CDA16-13 Matuszko Farm LLC Building with the following required conditions:

1. the siding be almond tan;
2. the roof is classic green;
3. the trim and guttering as well as soffits will be white;
4. the doors and windows will be white with the option to have larger windows than those depicted on the drawings;
5. applicant has the option on the far eastern end to install a brick water table of common brown brick as an option, not a requirement.

The motion was seconded by Dan Piper and approved unanimously.

b) CDA16-14 – Catoctin Corner Building 7

The applicant did not use a microphone and therefore no minutes could be done based on his comments.

The Board discussed the elevations as well as colors with the applicant. Board member Ippoliti talked about the inconsistency of architecture from a design standpoint when compared to previous buildings. Daniel Galindo noted that an application has been submitted for a special use permit for a drive through that is not shown on the site plan.

Chairman Giglio made a motion that the BAR approve CDA16-14 Catoctin Corner Building 7 with the following required conditions:

1. the west elevation provide a true bump out which will project one foot in the area beneath the mansard similar to the east elevation;
2. the window/shutter on the west elevation shall be centered and larger in size and have a transom similar to the windows on the front portion of the building;
3. all the windows will have divided lights on the lower portions;
4. raise the water table on the bump outs on the east and west elevations to three feet minimum;
5. provide a shed/canopy roof over the door on the rear north elevation and if necessary, slightly move the location of that door to provide access.

The BAR also made a recommendation that the applicant consider a color variation for the four inch siding on the front elevation in order to provide some contrast. The motion was seconded by Board member Gloeckner.

Motion: Chairman Giglio
Second: Board member Gloeckner
Carried: 3-1-0

Gloeckner - Aye
Piper - Aye

Ippoliti – Nay
Giglio - Aye

Board member Ippoliti stated the reason for his vote is that he does not feel that enough was done to improve the elevation view on the west to keep more with the existing architectural style of the site.

Chairman Giglio amended the agenda to add an additional discussion item to talk about one of the Catoctin Corner buildings.

ACTION ITEMS – OTHER:

None

DISCUSSION ITEMS:

a) Catoctin Corner Buildings 3 & 4

Chairman Giglio noted the purpose of the discussion was to talk about changes to the entrances. The applicant reviewed the proposed changes, and the Board noted that the design incorporates elements specified in the Design Guidelines.

INFORMATION ITEMS:

None

APPROVAL OF MINUTES:

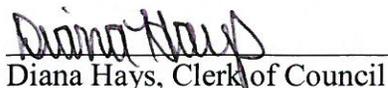
a) April 19, 2016 Regular Meeting

Chairman Giglio submitted several changes to the minutes. Board member Ippoliti made a motion to approve the minutes as amended. The motion was seconded by Board member Piper and approved unanimously.

ADJOURNMENT:

There being no further business, Chairman Giglio made a motion to adjourn the meeting at 8:28PM.


Pat Giglio, Chairman


Diana Hays, Clerk of Council