

**MINUTES
PURCELLVILLE TOWN COUNCIL MEETING
OCTOBER 25, 2016, 7:00 PM
TOWN HALL COUNCIL CHAMBERS**

The regular meeting of the Purcellville Town Council convened at 7:00 PM in Council Chambers with the following in attendance:

PRESENT: Kwasi Fraser, Mayor
Karen Jimmerson, Vice Mayor
Kelli Grim, Council member
Nedim Ogelman, Council member
Chris Bledsoe, Council member
Doug McCollum, Council member
Ryan Cool, Council member

ABSENT: None

STAFF: Robert Lohr, Jr., Town Manager
Danny Davis, Assistant Town Manager
Sally Hankins, Town Attorney
Alex Vanegas, Director of Public Works
Patrick Sullivan, Director of Community Development
Chief Cynthia McAlister, Police Dept.
Diana Hays, Town Clerk/Project Manager

CALL TO ORDER OF REGULAR MEETING:

Mayor Fraser called the regular meeting to order at 7:00 PM. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

Council member Bledsoe requested that the Purcellville Volunteer Rescue Squad provide their report prior to proclamations/recognitions due to another meeting engagement. Mayor Fraser approved the request.

PUBLIC SAFETY REPORTS:

- i. Purcellville Volunteer Rescue Squad

Aaron Kahn, President of the Purcellville Volunteer Rescue Squad came forward and talked about the increase in heroin usage in the County and asked citizens to be aware. Mr. Kahn also stated that the Purcellville Rescue is the only car seat installation in the area and that over 95% of

car seats are installed incorrectly. The rescue squad installs car seats the last Saturday of each month from 8:00 a.m. to 11:00 a.m. free of charge.

PROCLAMATIONS/RECOGNITIONS:

a. Proclamation – Richard Gillespie

Mayor Fraser introduced Mr. Gillespie and issued the proclamation.

b. Proclamation – Shenandoah Valley Young Marines Red Ribbon Week

Mayor Fraser introduced Young Marine Austin Dowdney and issued the proclamation.

c. Recognition – ICMA Certificate in Performance Management

Mayor Fraser introduced Danny Davis who explained the award for performance management.

PUBLIC HEARINGS:

None

PRESENTATIONS:

a. Virginia Storm Basketball

Norman Blowe, owner of the Virginia Storm professional basketball team, came forward and talked about the team which has been existence for six years. Mayor Fraser thanked the team for coming to the area.

b. America's Quilt of Faith – Religion City, USA

Mr. Stevenson came forward and thanked the members of Council for individually meeting over the summer. Mr. Stevenson shared two short videos and a brief presentation (attached).

c. Boundary Line Adjustment, Parcel #453288236000

Clinton Chapman came forward and introduced John Sabo. Mr. Chapman explained the parcel which is approximately 16 acres known as Harmony Meadows consisting of five residential lots. Mr. Sabo came forward to talk about another plan for the property.

Council member Ogelman talked about traffic concerns in that area and the zoning. Mr. Chapman stated that studies would be done to see what the traffic effects would be.

Council member Grim talked about communications with neighboring properties.

Mayor Fraser asked about a timeline for a decision and Mr. Sabo stated he would like to continue dialogue with Council to see if an opportunity exists for annexation.

Vice Mayor Jimmerson talked about Polco and asking citizens about this. Mayor Fraser stated that this should be marketed towards the citizens so they can provide input.

CITIZEN AND BUSINESS COMMENTS:

None

MAYOR AND COUNCIL COMMENTS:

Council member Cool thanked the Mayor and Council member Ogelman for their efforts against the Storm basketball team. Council member Cool stated he responded to a question from the press about the water rates. Council member Cool stated it is Council's job to provide facts to the citizens and sat with staff and put together a fact sheet and has shared it with Council for review before determining methods of distribution.

Council member Bledsoe stated the Halloween Block Party is this Saturday on 21st Street.

Council member Ogelman also thanked Council for their efforts in the fundraising basketball game. Council member Ogelman talked about two resolutions passed last year and since then an election has been held and does not support sections of the resolutions. Council member Ogelman requested that Council review resolutions 15-01-02 to initiative the review of the comprehensive plan, and resolution 15-12-02 which talks about annexation. Council member Ogelman requested these be brought back for vote to see if this Council would like to talk to the County.

Council member McCollum stated he attended the seminar on October 12th on internet safety held by the Purcellville Police Department and was disappointed with attendance. Council member McCollum thanked Alex Vanegas and staff for getting the Hirst well running again and recognized the fluoridation award. Council member McCollum congratulated the residents and students and faculty at Patrick Henry College and the Purcellville Police Department for achieving the ranking of the 21st safest college town in the United States. Council member McCollum stated that during Council's Strategic Planning Session in September that council deferred the issue of vacant businesses in Town to the Economic Development Advisory Committee and urged the committee to get started. Council member McCollum stated he is looking forward to the Halloween Block Party. Council member McCollum stated he will be attending the NVRC meeting this week and will report back to Council on any necessary items.

Council member Grim stated she supports Council member Ogelman in his request to bring the two items back and talked about an adjustment to the boundary line adjustment policy. Council member Grim stated she attended a pre-application meeting for the Ball property. Council member Grim brought forward a concern from the Carver Center about adding their location as a bus stop and will bring information to the next meeting. Council member Grim stated Council has received two letters from residents expressing opposition about Valley Springs 2.

Council member Grim added that the Planning Commissioner's certification course will be coming to Loudoun in 2017 in February and in May. Council member Grim stated she attended the ribbon cutting for the Dance Academy of Loudoun and stated she will provide information about the Lincoln Historic Home Tour which will be held on Sunday, November 6th. Council member Grim stated she attended the Loudoun Coalition Meeting. Council member Grim submitted information from the workshops as Loudoun County's comprehensive plan meetings come together and added the Coalition has targeted November 15th as a meeting date.

Vice Mayor Jimmerson stated she and Council member Grim attended a program sponsored by the Chamber of Commerce at the AOL building and she attended the ribbon cutting for the Dance Academy of Loudoun. Council member Jimmerson stated she will be a judge at the Halloween Block Party this weekend. Council member Jimmerson stated on November 12th a meeting will be held at Town Hall for citizens interested in serving on the Tree and Beautification Committee or the Committee on the Environment.

Mayor Fraser stated he is looking forward to the Halloween Block Party and will also attend the Storm basketball season opener. Mayor Fraser stated he received a request to pardon a turkey and will work with Council on how to do this. Mayor Fraser stated he met with Loudoun County about Fireman's Field for the first time with staff in attendance to discuss terms and conditions moving forward with the Fireman's Field lease. Mayor Fraser added the County has no interest in paying rent and that the Town and County has agreed to extend the lease for an additional year while the town looks into ways to support Fireman's Field. Mayor Fraser stated he and Council member Ogelman met with members of staff and the Golden Eagle Development Group about Valley Springs 2 who is looking to seek annexation to develop 116 homes. Mayor Fraser added that prior to an application requested they market the surrounding area and gauge citizen interest.

DISCUSSION/INFORMATIONAL ITEMS:

a. Public Safety Reports

ii. Purcellville Volunteer Fire Company

No verbal report.

iii. Purcellville Police Citizens Support Team

Chief McAlister stated that the support team met October 12th and they helped with the drug take back day and will assist with the Halloween Block Party and the Turkey Trot.

iv. Purcellville Police Department

Chief McAlister stated the town collected 184 pounds of unwanted prescription drugs while the County collected 586 pounds. Chief McAlister stated staff is adjusting to the new records management system. Chief McAlister talked about a new program starting on Tuesday,

November 1st for eight weeks called “Books and Badges” to be held at the Purcellville Library over.

b. Public Works Monthly Operations Report

Alex Vanegas introduced the report and noted the new graphs provided per Council’s request.

Council member Bledsoe requested that the charts be numbered for easier reference and will email additional questions to Alex Vanegas.

Council member Ogelman stated that they hear consistently from residents on 12th Street about their drainage issues. Alex Vanegas stated that this is a priority project identified by Council and the town has applied for funding which is pending.

Vice Mayor Jimmerson talked about the non-compliant crosswalks and Alex Vanegas stated he will follow up with VDOT.

c. Economic Development Update

Council had no questions.

d. Financial Software System Project Tracking/Implementation Update

Danny Davis reviewed the change in the implementation schedule to the tax module which will be implemented first because it is the most critical and added that it is on schedule. Mr. Davis added that the real estate portion will go live in January and the personal property tax module will go live in April once the new file is received from the County. Danny Davis added that most of the meetings have been held via the web to save on expenses. Mr. Davis added that due to challenges of adding payroll prior to the financials, the financials module will begin in March of 2017 and will be complete by the end of next year while the business license module will start next summer and the HR/Payroll module in the fall of 2017 and utility billing will be the final module and the overall implementation is on track to be completed in 2018.

Council member Cool asked about the possibility of monthly utility billings. Danny Davis stated he can work with Tyler to get additional information about this. Council member Jimmerson added she believes the prior Council did a study on monthly billings and believes monthly billings are expensive but asked if Munis would lower the expense. Rob Lohr added he feels there are more options with Munis. Council member Grim added that when the study was done and if the town went to monthly billing that policies and procedures would need reviewed. Danny Davis talked about the additional workload involved with monthly billings.

Mayor Fraser asked about on utility billing for August 2018 if the town would be receiving the latest version. Danny Davis stated that major updates are provide approximately every two years and will confirm with Munis.

ACTION ITEMS:

a. Town Council's 2017 Legislative Agenda

Sally Hankins introduced the report and stated the items are being brought back from the last Council meeting and the items are at Council's discretion as to what to move forward with as well as the timing.

Sally Hankins stated that the pre-submission filing deadline is December 5th and feels that most of the items are statements of support or opposition to other legislation which is different than trying to achieve an amendment which requires more work. Ms. Hankins added Council can submit a list of statements of support or opposition in the form of a resolution and move it forward. Sally Hankins added that should would like to present to Council later this year or early next year the list of legislative amendments that Council may want to move forward in the 2018 General Assembly.

Council member Grim talked about items to include to move forward and priority lists that she has reviewed from other municipalities.

Council member Grim made a motion that Town Council place the following items on its legislative agenda for the 2017 General Assembly regular session, and direct staff to bring this item back to Town Council the form of a Resolution for adoption at the November 8, 2016 Town Council Meeting. And those items would include 1 through 8 from Council member McCollum and number 2 and 3 from Sally Hankins and the remaining of the list will be supportive legislative priorities with the county. The motion was seconded by Council member Bledsoe.

Motion: Council member Grim
Second: Council member Bledsoe
Carried: 7-0

Cool - Aye
Bledsoe- Aye
Ogelman - Aye
McCollum - Aye
Grim - Aye
Jimmerson - Aye
Mayor - Aye

b. A Street Trail from Blue Ridge Middle School to Maple Avenue

Danny Davis stated that this item had come up previously when discussing transportation improvements throughout Town and that this would be to move the resolution forward to the County requesting funding for this potential trail. Mr. Davis added he has sent this information to Principal Bell, Assistant Principal Bolen and Kevin Lewis, Superintendent for

Transportation at LCPS. Mr. Davis added that Mr. Kirby, HOA President for Gardener Meadows, is supportive of the idea.

Vice Mayor Jimmerson talked about other schools in the area with sidewalks in front of them and asked if this may be a requirement or policy of LCPS.

Council member Ogelman made a motion that the Town Council depot Resolution 16-10-03 which requests funding from the Loudoun County Board of Supervisors as part of its FY2018 CIP, and further move that the Town Manager transmit this information to the County for discussion as part of the Board of Supervisors budget process. The motion was seconded by Council member Cool.

Motion: Council member Ogelman
Second: Council member Cool
Carried: 7-0

McCollum - Aye
Grim - Aye
Jimmerson - Aye
Bledsoe - Aye
Ogelman - Aye
Mayor - Aye
Cool - Aye

d. Process for Formal Pre-Submission Conferences for Land Use Applications

Rob Lohr stated this interim process has been put in place at the request of Council until a formal process can be adopted. Mr. Lohr stated in the past there was just the application, and has met with the County and Leesburg to understand their process which has led to the creation of the formal process that is included in the staff report.

Council member Grim stated a sign in sheet should be included for each meeting to include names and contact information of those in attendance as well as meeting notes.

Council member McCollum talked about developers scheduling public input sessions and feels those are beneficial and should be included in the pre-application process.

Council member Ogelman stated he does not feel that the meetings should happen without the community being represented by elected officials or the applicants should attend Town meetings. Council member Ogelman added he feels whatever is discussed in the meetings are disclosed to Council as well as the public.

Council member Grim stated she feels this is a good starting point and is in line with other municipalities have and revisions can be made at any time.

Mayor
Kwasi A. Fraser

Council
Chris Bledsoe
Ryan J. Cool
Kelli Grim
Karen Jimmerson
Douglass J. McCollum
Nedim Ogelman



Town Manager
Robert W. Lohr, Jr.
Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
Fax: (540) 338-6205
www.purcellvilleva.gov

**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 16-10-03

PRESENTED: October 25, 2016

ADOPTED: October 25, 2016

A RESOLUTION: REQUESTING CIP FUNDING FROM LOUDOUN COUNTY FOR THE DESIGN AND CONSTRUCTION OF A TRAIL ALONG A STREET

WHEREAS, Loudoun County is soliciting requests for FY 2018 Capital Improvement Program Funding from Towns; and

WHEREAS, the Town of Purcellville has been the recipient of prior funding for a Trail along A Street and wishes to continue this trail east to Maple Avenue; and

WHEREAS, this trail would serve a County (LCPS) facility at Blue Ridge Middle School, would provide multimodal access for residents of the Town and County, and would extend the trail network to provide a continuous trail from Main Street to 32nd Street; and

WHEREAS, funding of this project would be supplemented by in-kind resources from Town staff, to include managing the design and construction of the project.

NOW THEREFORE, the Town hereby requests funding be included in the Loudoun County CIP in the earliest year possible in the amount of \$875,000 for the A Street Trail Project between BRMS and Maple Avenue, and the Town further requests that this funding request be submitted to the Board of Supervisors for consideration in the CIP during the FY 2018 budget deliberations.

PASSED THIS 25th DAY OF OCTOBER, 2016.



Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:



Diana Hays, Town Clerk

Council member Grim made a motion that Council adopt the attached Process for Formal Pre-Submission Conferences for Land Use Applications as included under *Attachment 1* and include as number seven on the pre-submission conferences that the Town encourages the developer or property owner to engage the public. The motion was seconded by Council Ogelman.

Council member Bledsoe stated he is in support of the motion and shares some of the some that Council member McCollum has but feels this is a good starting point and should be revisited once it has been practiced.

Motion: Council member Grim
Second: Council member Ogelman
Carried: 7-0

McCollum - Aye
Grim - Aye
Jimmerson - Aye
Bledsoe - Aye
Ogelman - Aye
Mayor - Aye
Cool - Aye

Council member McCollum added that with the understanding that this is a work in progress and will be modified as learned, voted in favor of the motion.

**DISCUSSION OF ITEMS PROPOSED FOR FUTURE PRESENTATIONS/
RECOGNITION:**

None

APPROVAL OF MINUTES

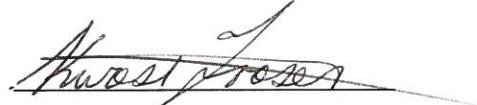
a. October 11, 2016 Town Council Meeting

Council member McCollum made a motion to approve the minutes of the October 11, 2016 Town Council Meeting and waive reading. The motion was seconded by Vice Mayor Jimmerson.

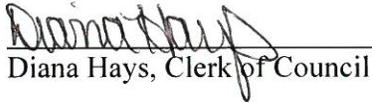
Council member Bledsoe had two changes to make to the minutes – page 2 under EDAC the number should be \$36,000 and on page 3 is should reference Mike instead of Dave.

ADJOURNMENT

With no further business, Council member Bledsoe made a motion to adjourn the meeting at 9:09 PM. The motion was seconded by Council member Ogelman and approved unanimously.

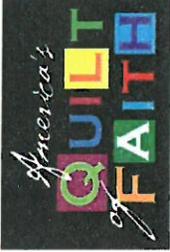


Kwasi A. Fraser, Mayor



Diana Hays, Clerk of Council

- George Washington – two indispensable supports: morality and religion
- Social scientist Nobel Prize Winners such as James Buchanan, Douglass North and Elinor Ostrom have recognized that strong local institutions, including religion, support self-government and foster economic growth.
- [Clayton Christensen, Professor Harvard Business School, author of How Will You Measure Your Life, coined the term "disruptive innovation"](#)
- [Brian Grim, President, Religious Freedom and Business Foundation](#)
- Religions perform these absolutely essential roles in this fragile American experiment in self-government because they are totally independent from the state

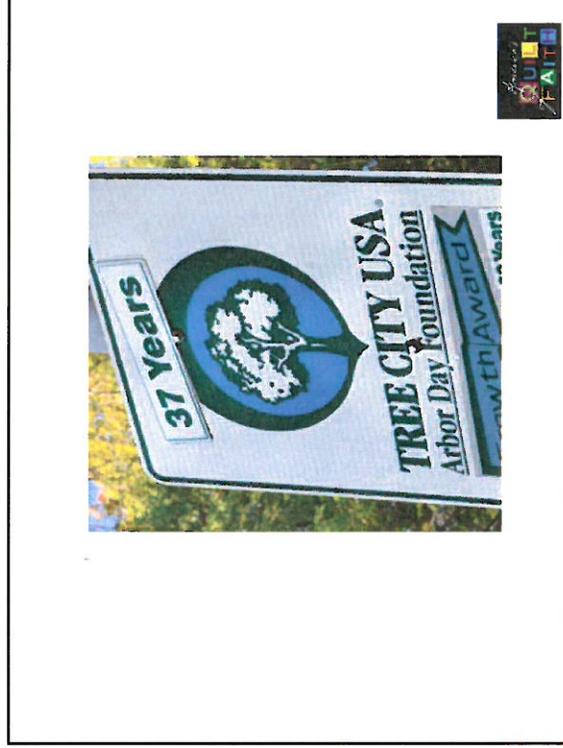


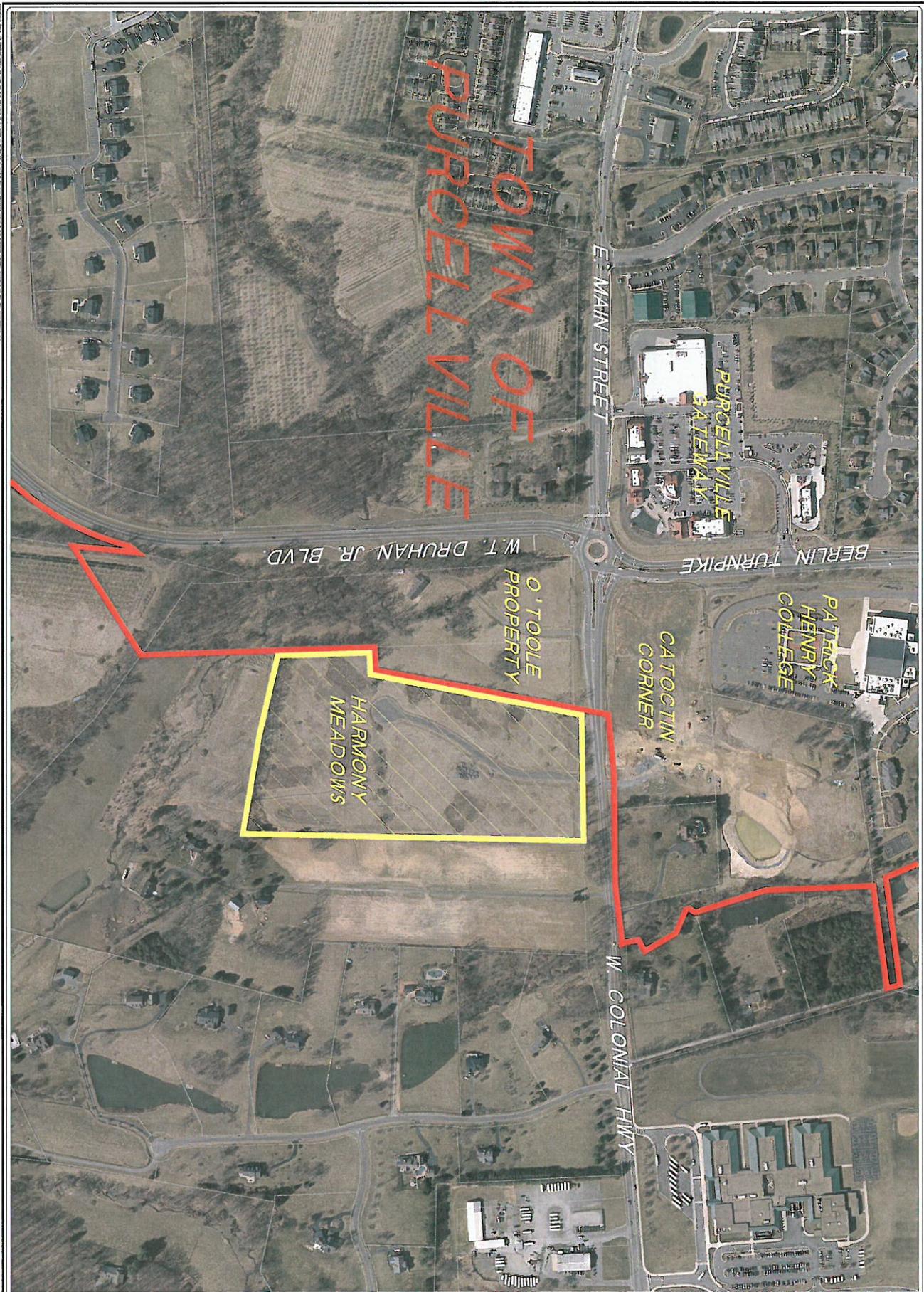
Championing the indispensability of faith to the American experiment in self-government.



Capitalize on Purcellville's healthy mix of assets, location, and heritage to diversify, grow, and strengthen the community and economic well-being of citizens and businesses alike.

Town of Purcellville Strategic Initiatives
2016





| DATE | REVISION |
|------|----------|
| | |
| | |
| | |
| | |

ANNEXATION EXHIBIT

**HARMONY MEADOWS
SUBDIVISION**

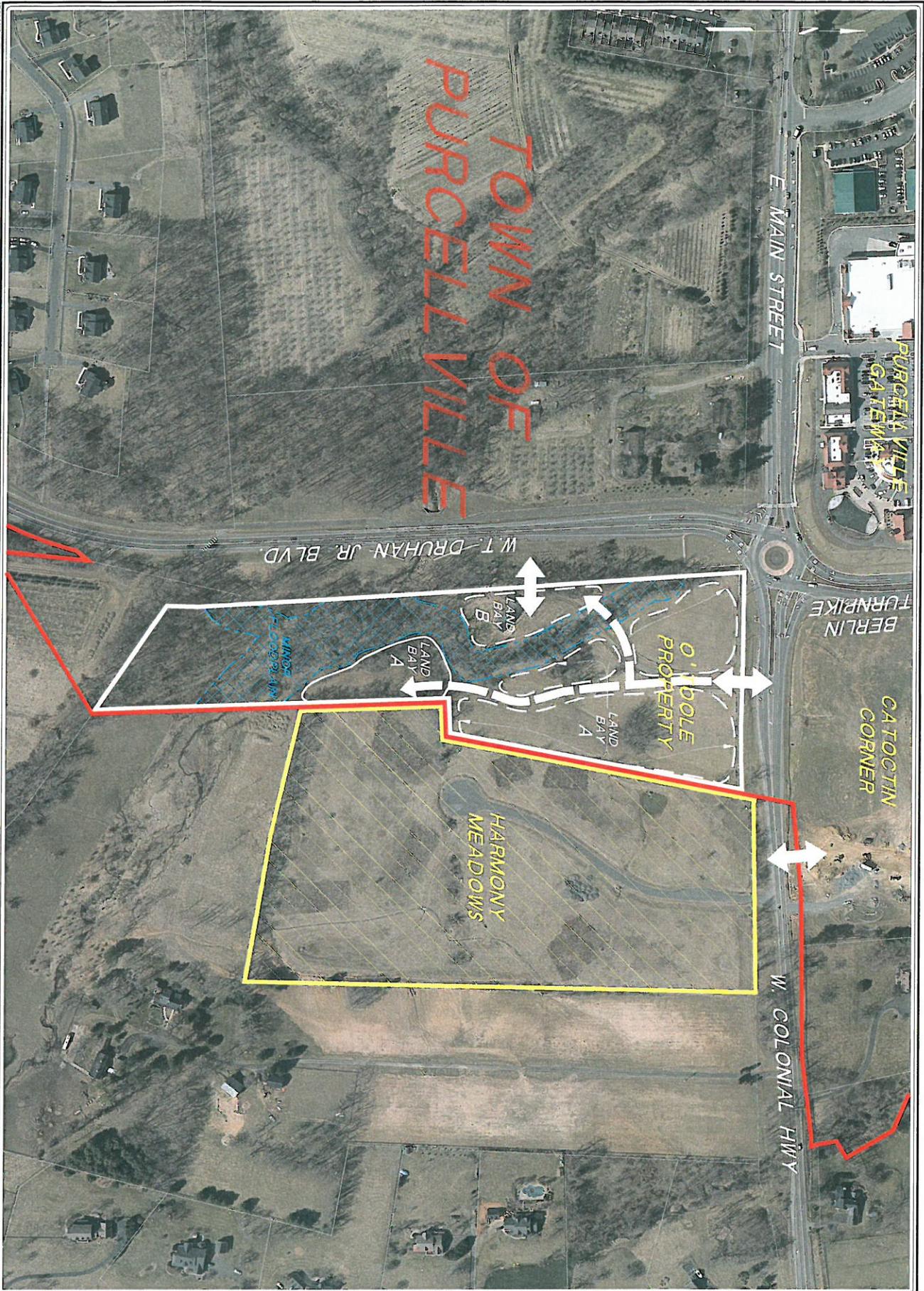
CATOCLIN ELECTION DISTRICT LOUDOUN COUNTY, VIRGINIA



TRI-TEK Engineering

580 Centre Street
 Herndon, VA 22060
 W. (703) 461-5800
 F. (703) 461-5801
 info@tritek.com

680 Centre Street
 Herndon, VA 22060
 W. (703) 461-5800
 F. (703) 461-5801
 info@tritek.com



| DATE | REVISION |
|------|----------|
| | |
| | |
| | |
| | |
| | |

PLAN SCALE: 1"=100'
 DATE: 10/23/16
 DRAWN BY: JAW
 CHECKED BY: JAW

O'TOOLE PROPERTY EXHIBIT

NOTE: O'TOOLE PROPERTY INFORMATION PER "COMPREHENSIVE PLAN AMENDMENT, REZONING AND SPECIAL USE PERMIT," PREPARED BY BOWMAN CONSULTING AND DATED 10/27/2015.

HARMONY MEADOWS SUBDIVISION

CATOCTIN ELECTION DISTRICT LOUDOUN COUNTY, VIRGINIA



890 Centre Street
 Herndon, VA 20186
 W. (703) 461-5800
 F. (703) 461-5801
 info@tri-tek.com

TRI-TEK
 Engineering
 CIVIL
 ENVIRONMENTAL
 LAND PLANNING
 SURVEYING

