



CERTIFICATE OF DESIGN APPROVAL

130 E. Main St, Purcellville, VA 20132
Phone: 540-338-2304 Fax: 540-338-7460

CDA # 13-11

Please fill out all information in order to ensure the scheduling of your agenda item

Street Address of Property: TBD by Past Master, Replacing 488-37-7354
Owner Name: Martinsburg Plaza LLC & Chapman Group LLC
Business Name: Vineyard Square LLC
Authorized Agent (if applicable): John Chapman, Manager
Mailing Address: 125 E. First Rd Ste 8-C, Purcellville VA 20122
Daytime Telephone Number (s): 540-338-1319

Project Description

- New construction
Addition
Alteration
Accessory Structure
Demolition
Sign
Repainting
Minor Landscaping Structure
CDA Amendment
Other:

SIGNS ONLY*: (attached required information for each proposed sign)

- Master Sign Plan (please attach details for all proposed sign types) Sign Permit #:
Individual Sign: Freestanding Projecting Wall Window Awning Canopy
Sign Area: sq. ft. Material: Location of Sign:

Contractor:
Address: Phone:

Written Description Attach additional sheet, if necessary: Describe clearly and in detail the nature of the project, including exact dimensions for materials to be used (e.g., width of siding, windows and window trim, etc.)

See additional documentation. The nature of the project is to create access, connectivity, parking, a gathering place, and increase the commercial tax base of the town. Also to make downtown walkable and pedestrian friendly and increase the number of housing options for residence to live.

Acknowledgement of Responsibility

I understand that all CDA application materials must be complete and must be submitted fourteen (14) days before the BAR meeting date and that I or an authorized representative must be present at the meeting; otherwise consideration will be deferred to the following meeting. I agree to comply with the conditions of this certificate and all other applicable Town regulations and to pursue this project in strict conformance with the plans approved by the BAR. I also understand that the BAR or Town Staff may need to perform an inspection of my property as it relates to this application. I understand that no changes are permitted without prior approval of the Town, and that failure to follow approved plans is a violation of the Purcellville Town Code and Zoning Ordinance.

Signature of Owner or Authorized Agent: John M. Chapman
Printed name: John M. Chapman

See reverse side of this form for required submission materials. Applications will not be accepted for scheduling without all required materials. The submission deadline for complete applications is fourteen days prior to the meeting date.

CDA APPLICATION FORM (page 2 of 3)

MINIMUM SUBMISSION REQUIREMENTS: Please note that all of the following materials must be delivered to the Department of Planning & Zoning 14 days prior to the BAR meeting or your application will be postponed until the following month's agenda. Include twelve (12) copies of the following information. Use the checklist below to ensure the application is complete. (Use N/A if item is not applicable to your project).

- ✓ Application. 12 copies of this application form, filled out in its entirety.
- ✓ Fee. All applicable fees must be paid to the Town before your agenda item is scheduled.
- ✓ Architectural Drawings - ^{5 - approved by Daniel Galindo, Planner II, Community Development} ~~12~~ full size copies and one 11"x17" copy. **FOLDED:**
 - ✓ Dimensioned outline of the building
 - ✓ Dimensioned elevation of new construction and adjacent existing elevations
 - ✓ Site Plan(s) with scale 1/8" = 1' (for new construction and additions)
 - ~~N/A~~ Site Section(s) with scale 1/8" = 1' (when requested by BAR)
- ✓ Photographs - For new construction/alterations provide at least 3 views of area, for signs provide one view
- ✓ Specifications of Exterior Materials - Please complete the attached **Architectural Materials Checklist**. Specifications to include, but not be limited to: Roofing, siding, windows & doors, trim work, color scheme, chimneys, shutters, utilities and mechanical equipment locations and specifications, exterior lighting, fencing, walls, and paving. (Include color copies of manufacturer's specification sheets)
- ~~N/A~~ Signs - Detailed scaled drawing showing style and size of letters, color, sample and type of material, and proposed location on the building elevation, with a photograph of elevation under review (if existing building). Color copies of the sign face must be provided.
- ~~N/A~~ Demolition - See Demolition section of *Purcellville Design Guidelines* for requirements.

NOTE: All materials submitted will become the property of the Town of Purcellville.

OFFICE USE ONLY - Date of Application: 11-5-13 **CDA#:** 12-11 **Fee:** 350⁰⁰ **Paid:** 11-5-13

BAR Action: Approval Conditional Approval Denial **Date:** 12-18-13

BAR Comments/Conditions: See attached letter

Application Approved: W. Patrick Diglio **Date:** 12-18-13
Zoning Administrator / BAR Chairman

If Appealed, Town Council Action: Approved Denied **Date:** 1-14-14

Town Council Conditions: See attached letter

THIS CERTIFICATE EXPIRES ONE YEAR FROM THE APPROVAL DATE IF THE AUTHORIZED ACTIVITY HAS NOT BEEN COMMENCED AND DILIGENTLY PURSUED. NO DEVIATIONS FROM THE APPROVED PLANS ARE PERMITTED WITHOUT PRIOR APPROVAL OF THE BAR.

FOR MINOR PROJECTS ONLY

Minor Project Exemption Approved: _____ **Date:** _____
Zoning Administrator

THIS EXEMPTION EXPIRES ONE YEAR FROM THE APPROVAL DATE IF THE AUTHORIZED ACTIVITY HAS NOT BEEN COMMENCED AND DILIGENTLY PURSUED. ISSUANCE OF A MINOR PROJECT EXCLUSION SHALL NOT RELIEVE THE APPLICANT, CONTRACTOR, TENANT OR PROPERTY OWNER FROM OBTAINING ANY OTHER REQUIRED PERMIT

Architectural Materials Checklist:

This checklist is intended to assist you in preparing your application to the Board of Architectural Review. This is not intended to replace your application or any other requirements of the Design Guidelines and Standards.

Foundation:

Material (example- Brick, Stone, Concrete, etc) See attached documentation.

Color: See attached documentation.

Roofing:

Material: (example- standing seam metal, shingles, shakes, etc) See attached documentation.

Color: (example- copper, prefinished, painted, etc) See attached documentation.

Exterior Wall Surfaces:

Material(s): (example - brick, stucco, hardiplank siding, board and batten, etc)
See attached documentation.

Color(s): See attached documentation.

Windows and Doors:

Window/Door Type: (example: Aluminum storefront, Double Hung, Casement, etc)
See attached documentation.

Window/Door Material: (example: Wood, aluminum clad, vinyl clad, etc)
See attached documentation.

Muntins (example: true divided, simulated divided, etc)
See attached documentation.

Other Materials: (to include but not be limited to Shutters, trim, porches, chimneys, etc)

Material(s): See attached documentation.

Color(s): See attached documentation.

For alterations and renovations, if any changes are proposed to an existing structure's materials and/or color scheme please outline them below (attach a separate sheet if needed):

VINEYARD SQUARE ARCHITECTURAL MATERIALS CHECKLIST

FACADE	FOUNDATION	ROOFING	EXTERIOR WALL SURFACE	OTHER MATERIALS
CONDO 1 WEST	N/A	N/A	STUCCO	
CONDO 1 SOUTH	N/A	N/A	BRICK	CAST STONE ACCENTS
CONDO 2	N/A	N/A	BRICK	METAL RAILING
CONDO 3 WEST	N/A	N/A	BRICK	CAST STONE ACCENTS, METAL RAILING AND CANOPY
CONDO 3 NORTH	STONE	N/A	STUCCO	METAL RAILING
CONDO 4	STONE	N/A	HORIZ. WD. SIDING	METAL RAILING
CONDO 5	STONE	METAL	BRICK	CAST STONE ACCENTS
CONDO 5/6	STONE	N/A	HORIZ. WD. SIDING	WOOD RAILING
CONDO 6 NORTH	STONE/BRICK	METAL	BRICK	METAL RAILING
CONDO 6 EAST	N/A	N/A	HORIZ. WD. SIDING	WOOD TRUSS CANOPY
CONDO 7	N/A	N/A	VERT. WD. SIDING	METAL DOCK DOOR/METAL RAILINGS
CONDO 8	N/A	N/A	BRICK	CAST STONE ACCENTS, METAL DOCK DOOR
CONDO 8/9	N/A	METAL	STUCCO	METAL DOCK DOOR/WOOD TRUSS CANOPY
CONDO 9 EAST	N/A	N/A	BRICK	METAL RAILING
CONDO 9 SOUTH	N/A	N/A	STUCCO	
CONDO 10 SOUTH	N/A	N/A	BRICK	
CONDO 10 WEST	N/A	N/A	BRICK	WOOD RAILING, CAST STONE ACCENTS
CONDO 11 WEST 1	N/A	WD. SHINGLES	HORIZ. WD. SIDING	
CONDO 11 WEST 2	N/A	N/A	BRICK	WOOD TRIM BAY DETAIL WITH METAL ROOF
RETAIL C	N/A	N/A	BRICK	CAST STONE PORTICO
RETAIL D	N/A	N/A	N/A	CAST STONE COLONNADE AND BALUSTRADE
RETAIL E	N/A	METAL	WD. POSTS/BRACKETS	METAL RAILING AND FABRIC AWNINGS
RETAIL F	N/A	N/A	STUCCO	FABRIC AWNINGS
NOTE: ALL WINDOWS AND DOORS WILL BE FACTORY-FINISHED ALUMINUM CLAD WOOD OR EXTRUDED ALUMINUM. WHERE MUNTINS ARE SHOWN, SIMULATED DIVIDED LITE STYLE TO BE USED.				
NOTE: REFER TO ATTACHED KEY PLAN FOR LOCATION OF FACADES.				5-Nov-13

